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<b>Corporate Plan:</b>	
<b>Classification:</b>	<i>Environmental Services – “Kerbside Waste, Recycling &amp; Green Waste Service Policy”</i>
<b>First Issued/Approved:</b>	<i>July 2012</i>
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<b>Responsible Officer(s):</b>	<i>CEO</i>
<b>Council File Reference:</b>	<i>Council Policies (P)</i>
<b>Applicable Legislation:</b>	<i>Local Government Act 1999; Environmental Protection Act.</i>
<b>Relevant Policies:</b>	<i>“Hard Waste Collection Policy”; Procurement (Contracting and Tendering) Policy”; “Code of Conduct – Council Employees”. “Public Consultation Policy”.</i>
<b>Related Procedures:</b>	<i>In conjunction with Public Consultation (If required by Council)</i>
<b>Delegations:</b>	<i>As per Council’s Delegation Register</i>

### Designated Recycling Areas

As part of our approach the Kerbside Waste, Recycling & Green Waste Service policy will apply to all properties within the designated kerbside waste and recycling collection area provided by Council.

The provision of this service will be funded through a differential service charge and will become part of Council’s Annual Business Plan.

### Recycling Service

- Township properties will receive a fortnightly recycling & green waste collection service
- Commercial and industrial premises within the township and rural areas will also receive a fortnightly recycling service (no green waste service).

### Bin Ownership

The waste and recycling bins issued through Council will remain in the ownership of the Berri Barmera Council and be supplied to an individual property. Initial bins will be issued at no cost. Each bin is numbered and that number is recorded against the property it is issued to via the Bin Register within the Rating module on Council’s internal database system.

## **Bin Type & Use**

Council will supply to the *township areas* within designated collection area:

- 140 litre red lidded waste MGB (Mobile Garbage Bins) - weekly kerbside waste collection
- 240 litre yellow lidded recycling MGB – fortnightly kerbside recycling collection
- 240 litre green lidded fortnightly green waste collection, on alternate weeks to recycling collection.

Council will supply to the *rural areas* designated collection area:

- 140 litre red lidded waste MGB - weekly kerbside waste collection
- 240 litre yellow lidded recycling MGB – fortnightly kerbside recycling collection
- Note, a green waste collection service is not provided to *rural areas*.

## **Exemptions**

Please note the following exceptions will apply to the above, in line with land classifications as defined in Council's rating policy within Council's Annual Business Plan. Where an exemption applies there will be no service or associated waste management service charge to these properties.

- *Vacant Land/Vacant Commercial/Vacant Industrial Premise.*
- *Primary Production - where no dwelling exists.*
- *Other*

## **Premises Serviced by Commercial Contract**

For premises which are currently serviced by the provision of a private commercial collection, existing arrangements will remain unchanged. Waste management service charges will not be applied where recycling services are not provided.

## **Schools**

All schools throughout the district who wish to opt in for a waste collection service have the option of the 2 or 3 bin service.

## **Riverland Special School and Berri Cottage Homes**

The existing arrangement for the collection, processing and disposal of recycling by the Special School as part of its curriculum will be respected and the Cottage Homes will not be required to have additional recycling bins and will not be charged the recycling collection or disposal cost. In the event of the arrangement with the Berri Special School ceasing the Berri Cottage Homes will revert to the same provisions as other township residents.

## **Multiple Tenancies**

Where multiple tenancies exist at the one rateable property, the appropriate number of recycling bins will be placed commensurate with the number tenancies and the property owner will be charged accordingly.

## **Commercial & Industrial MGB Provision and Replacement**

Council will provide the same service per rateable property for commercial and industrial premises within the kerbside collection area with the exception of green waste. Businesses are responsible for the appropriate disposal of waste material produced in excess of this amount as the service is not intended as a substitute for a commercial scale service. Those businesses with a commercial contract for the collection and disposal of waste will be exempt.

### **Council Owned Properties**

Council owned properties that are classified as rateable land and where the tenant is required to pay the rates for this property shall, where the property meets the requirements for a kerbside collection service, be eligible for the same service as a residential property and charged the annual recycling service charge. Council owned properties that meet the requirements for a kerbside collection service and where council is responsible for the provision of waste provision through a management agreement or other agreement, will be provided with one designated weekly waste collection and one fortnightly recycling service where the service is warranted and at the discretion of Council.

### **Not-for-profit organisations & Charities**

A number of not-for-profit organisations and charities either own or tenant premises in township and rural areas of the Council district where the kerbside recycling services apply. Such premises that meet the requirements for a kerbside collection service (ie. Is not vacant land or primary production), will ordinarily be provided with a collection service and the annual waste management service charge will be applied. However, upon written application, Council will assess on a case by case basis, the merits of providing the collection service and/or applying the annual waste management service charge to such premises and/or providing a rebate of service charges.

If as a result of this assessment, where sufficient justification is provided, such premises may be exempt from receiving this service, or may be exempt from paying the annual recycling service charge.

### **Derelict/Abandoned/Demolished**

If a property owner believes a property they own is derelict/abandoned/demolished, then upon application in writing by the owner if it is determined to be so by an authorised Council representative, they will not be charged the waste management fee for that property. If bins have been issued to such premises then they must be returned to Council.

### **New and Additional Services**

A written request (via customer service request) will need to be made with Council for new or additional waste/recycling/green services.

With all new services that are approved, costs will be involved as identified in Council's Fees & Charges Schedule.

Should an application for additional services be approved they are subject to the following requirements;

- the onus is on the resident to contact Council to cease the collection of the additional bin and return the bin(s) to Council
- if the property is sold the service will cease and the additional bin(s) must be returned to Council.

All Charges will be billed on a pro-rate basis for the portion of the year that they are provided with the service and will appear on the rate notice.

## **Replacement Bins**

- (a) Replacement of damaged bins over 10 years old will be undertaken by Council with the cost of the new replacement bin to be equally shared between the property owner and Council (ie 50/50 basis)

The onus will be on Council to determine the age of the bin by reference to Council's Bin Register.

If the bin in question is not on Council's Bin Register then replacement will be at full cost to the property owner.

- (b) Property owners shall be charged for a replacement bin as a result of damage, theft or misuse.
- (c) costs will be involved as identified in Council's Fees and Charges Schedule.

## **Annual Waste Management Charge**

Council applies an annual service charge and/or a charge when setting its Council's rates this will be included within Council's Annual Business Plan.

## **Premises Exempt from Kerbside Service Provision**

Premises classified as being exempt from the kerbside collection service following Council's assessment a written application for a waste management service charge rebate or request for exemption for not-for-profit and charitable organizations, by assessment of special needs, or similar reasoning, will not be required to pay the annual service charge and therefore will not receive a kerbside collection service. Those affected properties will be required to utilize alternate waste and recycling disposal arrangements such as the use of Council's waste transfer station or a private contractor. This and the need to ensure environmental and public health standards are maintained is the responsibility of the ratepayer.

## **Collection Times**

The kerbside collection service is to operate between the hours of 7.00 a.m. and 5 p.m. All MGBs are to be placed on the kerbside or equivalent at the front of the property or at a point determined between the contractor and the ratepayer/resident by 6am on the day of the collection service or preferably on the night before the day of collection. However it is preferable that the MGBs be placed out the night before the day of the scheduled collection. MGBs not placed out by 6am on the day of the collection may be classified as a non- collection.

## **Refusal of Service**

Where contamination is observed in either a green waste or a recycling MGB, the contractor will refuse to pick up the MGB. Where prohibited materials (see below) are placed into the waste MGB, the MGB will be refused for collection by the contractor. Repeat offenders may have their service suspended.

*"Prohibited materials" may include hot materials, oils, solvents, building materials or masonry, heavy materials or any other material classified as a listed waste under the Environment Protection Act 1993 or that is classified as a hazard to the collection vehicle or collection system".*

Where the MGB exceeds 50kg in weight, the MGB will be refused collection as it exceeds the maximum weight allowance for the robotic arms of the vehicle. In all of the above cases the contractor will notify

the householder of the problem by attaching a sticker to the MGB. If the householder rectifies the problem and notifies the contractor, it will then empty the MGB within two days at no additional charge.

#### **Extensions of green waste collection areas**

Where the service can be extended to properties adjoining townships, and the contractor agrees that the service can be extended for no additional cost for collection, the Chief Executive Officer is delegated to approve the additional collections.

#### **Flats and Units**

Where the principle of “user pays” cannot be justified due to no green waste, the Chief Executive Officer is delegated to vary collections while ensuring the ethos of waste minimisation.

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