

Keywords: Fee/s Cost

Corporate Plan:	<i>Corporate Services: Financial Management</i>
Classification:	<i>Executive & Corporate Services – Financial Management – “Fees and Charges Policy and Schedule”</i>
First Issued/Approved:	<i>July 2010</i>
Review Frequency:	<i>Good Governance Practice: Annually</i>
Last Reviewed:	<i>Policy: January 2018 Schedule: Updated /Effective 1 July 2017</i>
Next Review Due:	<i>Policy: January 2019; Schedule 1 July 2018</i>
Responsible Officer(s):	<i>Manager Corporate Services</i>
Council File Reference:	<i>7.1.1; 7.1.3; 7.63.1</i>
Applicable Legislation:	<i>Section 145 Local Government Act 1999 (Sect. 188(6); S188</i>
Relevant Policies:	<i>Rates Policy</i>
Related Procedures:	<i>This policy is not subject to Public Consultation</i>
Delegations:	<i>As per Delegation Register</i>

Purpose / Principles

The Local Government Act 1999 empowers a Council to impose fees and charges for various services that it provides, either as part of its statutory functions or on request.

Fees and charges other than those prescribed by any Act or Regulation in respect of a particular matter, may be fixed, varied or revoked by by-law or by resolution of Council.

(Section 44(1) of the Local Government Act 1999 permits a Council to delegate some of these powers to a Committee or officers but at this stage Council has not taken up this prerogative to any significant degree).

Section 188(6) of the Act provides for the Council to keep a list of fees and charges imposed under this Section on public display at the principal office of the Council. This document is the record of fees and charges for the Berri Barmera Council. Further, a list of fees and charges is available on Council’s website at <http://www.berribarmera.sa.gov.au>.

As per the Goods and Services Tax Act 1999, GST at the rate determined by the Act will be charged on all fees and charges, except those given exemption under the Act.

The fees and charges register will identify all those charges that attract a Goods and Services Tax. All prices will be inclusive of a 10% GST where applicable. Bond monies will not attract GST unless those monies are not refunded due to breaches in relation to conditions of hire.

The Chief Executive Officer and/or Property Officer have the right to vary the bond depending on function.

Additional cleaning or damages will be deducted from the bond. Charges for cleaning will be in accordance with Council's current cleaning contract.

Additional fees will also be charged for attendance if the building is left unsecured and/or if a security call-out is registered.

Bond includes \$50.00 key deposit, and is returned to customer upon return of key (unless cleaning and/or damages equals or is greater than the total bond paid)

Security is at the discretion of the Chief Executive Officer and/or Property Officer and is the responsibility of the hirer.

***Electronic version on the Intranet is the controlled version.
Printed copies are considered uncontrolled.
Before using a printed copy, verify that is the current version.***